

Board of Library Trustees for Caroline County Public Library
Special May 1, 2020 Meeting Minutes
Virtual via ZOOM
Approved June 10, 2020

President Visintainer called the meeting to order at 5:20 pm.

Roll call was taken. Caroll Visintainer, Amy Brandt, Tomas Davila, Bart Johnson, Steve Fleegle, Terenda Thomas, along with Executive Director, Debby Bennett; Assistant Director, Jonah Owens; IT Manager, John Courie; and Youth Services Manager, Amanda Courie were present. Caroline County Commission President Larry Porter was also present.

Board member Wayne Dhue was not present.

Citizens' Time: There were no citizens present except Commissioner Porter.

There was a brief discussion with Mr. Porter about the Library's request for a letter of support from the Caroline County Commissioners for the Library's FY2022 state capital grant application for the planning/design of the Central Library first floor renovation. It is a grant requirement that the Commissioners either issue a letter of intent to fund the local match or a letter supporting the project.

Mr. Porter then left the meeting.

Capital Grant Proposal

The Board discussed the application for a FY2022 State library capital grant for the procurement of architectural and engineering services for the design of the renovation of the first floor of the Central Library in Denton, and reviewed the anticipated timeline and costs of the entire project.

Action:

Steve Fleegle moved that the Board fund the local match for FY2022 and FY2023 grants with money from the John Hargreaves Fund, if the Library is awarded the grants. Bart Johnson seconded the motion. The motion was approved unanimously.

President Visintainer will write and sign a letter of intent for the FY2022 grant application.

Reopening of the Library

The Board and Ms. Bennett discussed plans to reopen the Library to the public under State and County guidelines. Ms. Bennett stated that all Maryland Public Libraries are working on reopening plans and they may look different depending on the situation in a given county. It was agreed that the Board cannot reopen the three facilities until deemed safe by the State, County, and the Board. The Board's top priority is to ensure the safety of the library staff.

Action:

Amy Brandt, moved that the board approve a new reopening statement which says that the library will reopen when deemed safe to do so by the State, County and Board of Library Trustees for Caroline County. Tomas Davila seconded the motion. The motion was unanimously approved.

Amy Brandt made the motion to adjourn at 6:10 pm. Tomas Davila seconded the motion. It was approved unanimously.

Dates of next meetings: Dates of Next Meetings: June 10, 2020; August 12, 2020; October 14, 2020; January 27, 2021

Respectfully submitted by Debby Bennett for Wayne Dhue, Board Secretary