

Board of Library Trustees for Caroline County

MEETING AGENDA

January 25, 2023 at **6 PM**

**Location: Federalsburg Branch**, 123 Morris Avenue 2<sup>nd</sup> floor meeting room

6 PM Call to Order

Citizens' Time

Introduce Corey Christian and Jessica Collins , who are attending this meeting to meet a Library Associate Training Institute assignment about learning about their Board of Library Trustees by attending a meeting.

Minutes

Treasurer's Report

Staff progress report

For Board approval

- Reconfirm 12-2-2022 email vote to make some changes to open hours for the duration of the Central Library first floor renovation
- Reconfirm 12-19-2022 email vote to make Friday, Dec 23 a holiday for this year
- Reconfirm 12-21-2022 email vote to close Central on Dec 31 due to lack of staff and transition to second floor mini-library not quite ready

Report of the Executive Director

Closed Session/Discussion of the performance and assignment of specific employees

Authority: 2014 Md. Code, State Government 3-305(b) (1)

Attendees: Visintainer, Dahl, Leonard, Johnson, Fleegle, Davila, Hignutt, Bennett, Owens  
(discuss recommended staffing changes)

Closed Session/Discussion of the performance and assignment of specific employees

Authority: 2014 Md. Code, State Government 3-305(b) (1)

Attendees: Visintainer, Dahl, Leonard, Johnson, Fleegle, Davila, Hignutt  
(discuss executive director's annual evaluation)

Old Business

- Review FY23 Operating budget proposed amendments
- NCB lease runs through March 31, 2025
- Process/timetable for search for candidates to fill two board positions beginning July 1, 2023

New Business

- County FY2024 Budget calendar review
- Proposed FY2024 Capital budget
- Proposed FY2024 Operating budget

Dates of Next Meetings: April 12, 2023; June 14, 2023, August 9, 2023, October 11, 2023

*Meetings are conducted in Open Session unless otherwise indicated. All or part of Library Board's meetings can be held in closed session under the authority of the state open meetings law by vote of the Board.*