MESSAGE FROM THE DIRECTOR

FY2022 has been a year of growth and stabilization with the less dangerous yet continued COVID-19 pandemic. Working on rebuilding our team, I am happy to report that we are growing with new and talented staff. We ended the year with 19 FTE employees. The branches have been back open to the public, including in-person programs. On demand curb-side service and Books-By-Mail are now part of our regularly offered services.

The Library continues to manage Dolly Parton’s Imagination Library in Caroline County. The staff of the Caroline County Public Schools and the Caroline County Commissioners remain to be the largest funders of this program. Nearly 92,000 books have been mailed to our participating children since we began the program in November 2015!

The Library received a FY2022 Maryland State Library capital grant to complete the design plan for renovation of the first floor of the Central Library based on the 2019 Library Space Utilization Feasibility Study. A FY2023 Maryland State Library capital grant application was approved for the construction of the Central Library first floor renovation.

The Board of Library Trustees will be providing the local match with money from their John Hargreaves fund. The Friends of the Library continue to run a capital campaign to raise funds to assist the Board with funding the cost of new furniture, fixtures, and equipment not covered by the capital grant. We hope to see construction begin in late fall – early winter. A FY2024 state library capital grant was submitted for Phase II Central Library Renovation to replace the slate on the roof of the 1995 addition and to replace the 1995 elevator to bring it up to Code and meet ADA requirements. The Caroline County Commissioners plan to provide the local match for the Phase II project.

Our continued thanks to our Board of Library Trustees and Friends of the Library for their support.

We look forward to continuing to work to rebuild our library team, and to completing our Central Library first floor renovation in FY2023, at all times keeping Equity, Diversity and Inclusion in the forefront.

Debby Bennett, Executive Director
Staff held an outside Community Appreciation Day at the Central Library on Sept 18.

For the fourth year, staff partnered with To the Pointe Dance Studio to present Nutcracker Storytime in December, this year back to in-person.

The Library staff were commended for their expertise to set up and run the County’s call center in a December 23, 2021 Caroline County Proclamation celebrating one year of COVID-19 vaccination efforts.

Our Teen Tough Topics Book Club met throughout the year to discuss topics such as race, mental health, and resiliency by reading selected young adult books on these topics.

In celebration of Women’s History Month, library staff partnered with the Caroline County Branch NAACP on a display of Caroline County African American Women Movers and Shakers.
SOME HIGHLIGHTS FROM THE YEAR

In partnership with the Caroline County Council of Arts, the Library hosted the first outdoor literary event at the Chesapeake Culinary Arts Center featuring Emily Dickinson & Walt Whitman.

Library staff partnered with the Chesapeake Multicultural Resource Center to offer a Día de los Libros celebration in April with cultural crafts, foods and two bilingual storytimes.

Library staff partnered with the Caroline County Recreation & Parks, providing ukulele classes to their After School Program at the Greensboro Elementary School. Students asked for more classes!

Caroline Crafts Take & Make kits continued to be a big hit with our youth, families and adults.

We had an amazing start to our FY22 - FY23 Summer Reading program that felt more like before the pandemic!
CAROLINE COUNTY RESIDENTS...

**LOVE TO READ**
- 15,055 Card Holders
- 113,786 Checkouts
- 132,117 Library Visits
- 62,537 Items in Collection
- 8,835 Items Loaned to other MD Libraries
- 1,000+ Books By Mail

**LOVE TO WORK**
- 528 People received job assistance

**LOVE TO LEARN**
- 19,727 Reference Questions
- 19 Staff Members Answered

**LOVE TO BE SAFE**
- 1,800+ Covid Test Kits
- 8,000+ KN95 Face Masks

**LOVE TO BE SAFE**
- 883 Items borrowed from other MD Libraries
- 904 New Library Cards
### LOVE TECHNOLOGY

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
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</thead>
<tbody>
<tr>
<td>Public Computer Sessions</td>
<td>9,850</td>
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<tr>
<td>E-Books &amp; Audiobooks Checkouts</td>
<td>19,158</td>
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<tr>
<td>Laptops &amp; Hotspots Checkouts</td>
<td>327</td>
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<tr>
<td>Wi-Fi Uses</td>
<td>92,431</td>
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<td>Tech Support Sessions</td>
<td>7,389</td>
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<tr>
<td>Web Page Visits</td>
<td>74,820</td>
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### LOVE TO PARTICIPATE

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
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<tbody>
<tr>
<td>Library Programs</td>
<td>285</td>
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<tr>
<td>Program Attendees</td>
<td>3,649</td>
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<tr>
<td>Meeting Room Bookings</td>
<td>728</td>
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FINANCIAL INFORMATION

**FY2022 Expenses** $1,896,842

- Staff Salary & Benefits $1,117,965
- Building & Occupancy $174,965
- Materials & Programs $108,149
- Other $495,763

**FY2022 Revenues** $1,998,479

- County Funding $1,252,728
- State Aid $351,215
- Grants & Other $394,536

Relationships:
- County Funding 63%
- State Aid 17%
- Grants & Other 20%
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<thead>
<tr>
<th>GRANTS &amp; DONATIONS</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Eastern Shore Regional Library – programs, collection development, service enhancement, programs, printing, e-rate funds consultant</td>
<td>$81,873</td>
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<tr>
<td>E-Rate funds for Internet fiber connections for Greensboro &amp; Federalsburg Branches</td>
<td>$19,152</td>
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<tr>
<td>Caroline County Council of the Arts mini grants, Take &amp; Make items, Story Trail, Community Appreciation Day</td>
<td>$2,423</td>
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<tr>
<td>Friends of the Caroline County Public Library – staff sunshine committee</td>
<td>$1,750</td>
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<td>Maryland State Library Agency (MSLA) LSTA grant funds for staff development &amp; MLA conference</td>
<td>$14,500</td>
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<td>FY2022 Maryland State Library Capital Grant for Central Library first floor renovation design plan</td>
<td>$81,349</td>
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<td>MSLA FY21 LSTA funding - miscellaneous &amp; books</td>
<td>$13,900</td>
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<td>MSDE PDG-5 grant- multi-lingual materials &amp; programs</td>
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<td>Assoc. for Rural &amp; Small Libraries and Libraries Transforming Communities Grant for Teen Tough Topics Book Club</td>
<td>$982</td>
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<td>Caroline Co Health Dept Tobacco grant</td>
<td>$5,364</td>
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<td><strong>Total</strong></td>
<td><strong>$224,793</strong></td>
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BOARD OF LIBRARY TRUSTEES FOR CAROLINE COUNTY

Caroll R. Visintainer, EdD, President
Stephen C. Fleegle, Vice President
Kaleb Hignutt, Treasurer
James B. “Bart” Johnson, Secretary
Tomas Davila
Melissa Leonard
Sarah Dahl

FRIENDS OF THE CAROLINE COUNTY PUBLIC LIBRARY BOARD OF DIRECTORS

President – Angela Visintainer
Vice President – Donna Carson
Treasurer – Lauren Muto
Secretary – Lindy Lewis
Directors – Joe McCarthy, Robin Lahnemann, Ann Wilson, Stacy Seward, Carol Zinser

Volunteers provide a great service to the Library. With the continued pandemic, we were unable to use many volunteers. Members of our Board of Library Trustees continued to give their valuable time to attend board meetings, county budget hearings, and were in constant communication with the Library’s Executive Director. We cannot forget all the time given by the members of our Friends of the Caroline County Public Library. They volunteered their time meeting and planning ways to fundraise to help the Library, in addition to attending budget hearings to support the Library. The Friends of the Library have worked diligently on their Capital Campaign this year holding several fundraisers, including special appeal mailings, BBQ sales, and their annual “Stay Home and Read” fundraiser in April. Special thanks this year to Federalsburg Branch gardening volunteer, Linda McDonnell for her hours of service taking care of the new native plants at our Federalsburg Branch
THANKS TO OUR FUNDERS, DONORS, AND SPONSORS, WHO HELPED US GO THE EXTRA MILE!

Our Caroline County Commissioners Larry Porter, Wilbur Leavengood, and Dan Franklin continued to be our biggest financial support.

A great portion of funding for new materials, services, and programs continued to be provided through a grant from the Eastern Shore Regional Library. Additionally, ESRL staff provide IT support, our Wi-Fi at all three locations, and professional education and training.

The Maryland State Library Agency provided grant funding for staff development and Maryland Library Association Conference attendance, as well as the purchase of extra materials this year through their Library Service and Technology Act funds.

LSTA grant funds are made possible by the Institute of Museum and Library Services.

The Caroline County Council of Arts provided mini grants to help us with our programs and resources.

We also appreciate the ongoing support from our state legislators of Districts 36 and 37B. A special thanks to Governor Hogan for his continued support of all Maryland public libraries.

And finally, a big thanks to all the individuals and organizations who support the Library through their direct donations and through donations to the Friends of the Library.
CENTRAL LIBRARY
100 Market Street
Denton, MD 21629
Telephones: 410-479-1343
Mon, Tues, Wed, Fri 10:00AM - 6:00PM
Thurs Noon – 8:00PM
Sat 10:00AM – 2:00PM
Central Library hours changed June 1, 2022 from Tuesdays Noon - 8 pm to 10 am – 6 pm

FEDERALSBURG BRANCH
123 Morris Avenue
Federalsburg, MD 21632
Telephone: 410-754-8397
Mon, Wed, Thurs 10:00AM - 2:00 PM, 3:00 PM – 6:00PM
Tues Noon – 2:00 PM, 3:00 PM – 8:00 PM
Jeanne Trice, Branch Manager

NORTH COUNTY BRANCH
Maryland Rural Development Corporation’s Community Center
101 Cedar Lane, PO Box 336
Greensboro, Maryland 21639
Telephone: 410-482-2173
Mon - Thurs 10:00AM - 2:00 PM, 3:00 PM – 6:00PM
Angela Faggio, Branch Manager

eBranch
www.carolib.org
info@carolib.org
www.myfamilyneeds.info